

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for June 10, 2021 Regular Meeting**

6:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman John Kirschenbaum, Vice-Chairman David Boan, Secretary/Treasurer Ben Taylor, and Commissioner Bryon Griffith.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

Agenda Items numbered 4.1 – 4.4 have been placed on the Consent Agenda, same appearing to be routine, non-controversial matters on which all commissioners are likely to agree. Motion to approve Items numbered 4.1. – 4.4.

**4.1.** Motion to approve the minutes for the Regular Meeting held on May 13, 2021.

**4.2.** Motion to approve the minutes for the Special Meeting held on May 20, 2021.

**4.3.** Motion to approve the minutes for the Recessed Meeting held on May 25, 2021.

**4.4.** Motion to approve the minutes for the Special Meeting held on May 28, 2021.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Water Main Improvements-Phase I Project (Southeast Water Improvements-Hilo).**

**6.1.A.** Motion to acknowledge receipt of all bids and to authorize the opening and announcement of each bid received by Seymour Engineering.

**6.2. Sanitary Sewer Model Project.**

**6.2.A.** Motion to approve Seymour Engineering Invoice# 8116 in the amount of \$46,000.00 for the time period of May 7, 2021 through May 31, 2021, leaving a remaining balance of \$161,000.00 on this contract.

**6.3. Water System Rehab-Phase I Project (New Water Tower).**

**6.3.A.** Motion to approve Digital Engineering Invoice# 728-1312-02 in the amount of \$31,140.00 for the time period of May 2, 2021 through May 29, 2021, leaving a remaining balance of \$224,820.00 on this contract.

**6.3.B.** Motion to approve Seymour Engineering Invoice# 8115 in the amount of \$3,800.00 for the new water tank topographic survey, completing Task Order #8.

**6.4. Miscellaneous Engineering Projects.**

**6.4.A.** Motion to approve Digital Engineering Invoice# 728-1310-49 in the amount of \$1,360.00 for The Preserve Ph.1 and Beehive Assisted Living Facility Plan Reviews, leaving a remaining balance of \$18,466.25 on the Master Services Agreement.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve the Docket of Claims.

**7.1.B.** Unapproved Docket of Claims.

**7.1.C.** Treasurer's Report – 5/31/2021

**7.1.D.** Revenue & Expense Report – 5/31/2021

**8. Old Business.**

**8.1.** Motion to spread upon the minutes the DNA Underground close-out change order for LS#17B Project approved by the Board on May 13, 2021.

**9. New Business/Discussion Items.**

**9.1.** Motion to approve the Kolo Court emergency sewer crossing drainage ditch improvements performed by DNA Underground in the amount of \$4,212.50, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K.

**9.2.** Motion to ratify the approval of attendance to the 2021 MS Rural Water Association Management & Technical Conference on June 1-3, 2021 in Biloxi for David Carden, Joe Higginbotham, Jarvis Bracknell, and Jody Ivy to receive Water & Wastewater Operator training hours at a cost of \$250.00 per person.

**9.3.** Motion to discuss and/or take action regarding requests for Attorney General's opinion or Ethics Opinion regarding the authorities of a City Clerk, Mayor or other City Official to interfere in the canvassing/certification of a residential petition filed in matters of outside the scope of the municipal authority.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for July 8, 2021 at 6:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.