

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for January 13, 2022 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on December 16, 2021.

**5. General Manager’s Report.**

**6. Construction / Engineering Projects.**

**6.1. Water Main Improvements-Phase I (Southeast-Hilo).**

**6.1.A.** Motion to approve DNA Underground Pay App#4 in the amount of \$87,363.00 for the time period of November 21, 2021 through December 20, 2021, leaving a remaining balance of \$728,967.60 on this contract.

**6.1.B.** Motion to approve Seymour Engineering Invoice# 8340 in the amount of \$10,605.00 for the time period of November 30, 2021 through December 22, 2021, leaving a remaining balance of \$47,535.00 on this contract.

**6.2. Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A.** Motion to spread upon the minutes the CB&I Tank Solutions executed contract that was approved by the Board on November 18, 2021.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** Motion to approve Digital Engineering Invoice# 728-1313-06 in the amount of \$46,970.00 for the time period of November 28, 2021 through January 1, 2022, leaving a remaining balance of \$382,970.00 on this contract.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** Motion to approve Seymour Engineering Invoice# 8342 in the amount of \$65,000.00 for the time period of November 25, 2021 through December 17, 2021, leaving a remaining balance of \$404,000.00 on this contract.

**6.5. Sewer Basin Improvements-Phase I & II (#16,#17,#13) Project.**

**6.5.A.** Motion to approve revised FY21/22 Budget, 5-Year Capital Improvement Plan with no changes to the Operating Budget, to move capital spending from various projects to others, as attached hereto.

**6.5.B.** Motion to approve Seymour Engineering agreement for Sewer Basin Improvements Phase I & II Project in the amount of \$945,000.00, and to authorize the Chairman to execute same.

**6.5.C.** Motion to authorize Seymour Engineering to advertise for bids for the Sewer Basin Improvements Phase I & II Project.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve the Docket of Claims.

**7.1.B.** Unapproved Docket of Claims.

**7.1.C.** Treasurer's Report – 12/31/2021.

**7.1.D.** Revenue & Expense Report – 12/31/2021.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** Motion to discuss and/or approve Sewer Request for Credit in the amount of \$45.02 for Joseph Schopfer and Betty Perry at 7534 Crooked Stick Drive due to pressure washing, which falls outside of the current Board Policy #D-2021-011.

**9.2.** Motion to discuss and/or approve Sewer Request for Credit in the amount of \$92.52 for Brad & Carrie McAdon at 790 Hapuna Place due to new sod and water leak, which falls outside of the current Board Policy #D-2021-011.

**9.3.** Motion to approve the emergency Well#1 Pump damage assessment performed by Thompson Brothers Drilling in the amount of \$9,995.00, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for January 27, 2022 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.