

**DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for September 8, 2022 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.

2. Approve Agenda.

3. Public Comments.

Motion to acknowledge Public Hearing regarding proposed FY22/23 Budget and increase of Rates & Fees as published for public comments, as attached hereto.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on August 25, 2022.

5. General Manager's Report.

6. Construction / Engineering Projects.

6.1. Sanitary Sewer Model Project.

6.1.A. Motion to approve Seymour Engineering Invoice# 8540 in the amount of \$11,500.00 for the time period of July 15, 2022 through August 29, 2022.

6.2. Sewer Basin Improvements-Phase I & II (#13, #16, #17) Project.

6.2.A. Motion to approve Seymour Engineering Invoice# 8539 in the amount of \$42,100.00 for the time period of July 22, 2022 through August 19, leaving a remaining balance of \$529,700.00 on this contract.

6.3. Water Main Improvements-Phase I (Southeast-Hilo).

6.3.A. None.

6.4. Water System Rehab-Phase I Project (New Water Tower).

6.4.A. Motion to approve CB&I Storage Tank Solutions Pay App#6 in the amount of \$136,524.50 for the time period of July 24, 2022 through August 25, 2022, leaving a remaining balance of \$2,445,709.80 on this contract.

6.5. Water System Rehab-Phase II Project.

6.5.A. Motion to approve CB Developers Pay App#2 in the amount of \$304,001.27 for the time

period of June 1, 2022 through August 12, 2022, leaving a remaining balance of \$2,058,600.51 on this contract.

6.6. Water System Rehab-Phase III Project.

6.6.A. None.

6.7. Water Tower #1 Exterior Painting Project.

6.7.A. Motion to spread upon the minutes the executed Notice of Award and Contract for Tank Pro, approved by the Board on July 28, 2022.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve the Docket of Claims.

7.1.B. Unapproved Docket of Claims.

7.1.C. Treasurer's Report – 8/31/22

7.1.D. Revenue & Expense Report – 8/31/22

7.2. Motion to approve the revised FY 21/22 Operating Budget reallocating expenditures, as attached hereto, with a zero net change to the total operating budget.

7.3. Motion to approve the 2022 Rate Study as presented by Dr. Alan Barefield on August 11, 2022, as attached hereto, with a caveat that an annual Rate Study be performed.

7.4. Motion to approve the revised Diamondhead Water & Sewer District Rate & Fee Schedule with a (1) change to ¾" water connection from \$800.00 to \$1,040.00; (2) change Sewer Connection Fee from \$650.00 to \$500.00; and (3) change to After Hours Service Fee from \$60.00 to \$70.00, as attached hereto.

7.5. Motion to approve the FY 2022/2023 Budget and 5-year CIP Plan as presented on August 11, 2022, as attached hereto.

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. None.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for September 22, 2022 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.