

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
April 27, 2023 – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

- 1. PRESENT BOARD MEMBERS:** Chairman Bryon Griffith, Vice-Chairman Ben Taylor (by phone), Treasurer Louis Ertel, Commissioner Mark Beisecker (by phone).

ABSENT: Commissioner Arlen Griffey.

The presence of a quorum was noted, and the meeting was called to order at 4:02p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. Agenda.

Motion by Commissioner Ertel, second by Commissioner Beisecker to amend the agenda to add New Business/Discussion Item 9.3. Motion to continue the discussion of direction on matters of stormwater drainage communication with the City of Diamondhead and to approve the agenda as amended. Motion carried unanimously.

3. Public Comments.

None.

4. Minutes.

4.1. Motion by Commissioner Ertel, second by Commissioner Taylor to approve the minutes for the Regular Meeting held on April 13, 2023. Motion carried unanimously. (Attachment A).

5. General Manager’s Report.

5.1. Update of Recent Events & Projects.

- 5.1.A.** Chicago Bridge & Iron’s electrical contractor is continuing work on site for the Elevated Water Tank #2 Project. Control Systems, Inc. has been working on Supervisory Control and Data Acquisition Systems (SCADA) and has installed the antenna. The site is approximately 60% complete, with the fencing, driveways and landscaping remaining.
- 5.1.B.** CB Developers continue to install hot taps and tie-ins for the Water System Improvement Phase II Project. All the service reconnects are complete on the new line for sites 2, 3, and 20 on Bayou Drive. This week the contractor is scheduled to install hot taps and tie ins on Lilinoe and Kahala. Shutdowns along Bayou Drive are scheduled for this week to complete the new waterline loops, and cut and cap off the old water lines.

- 5.1.C.** The Water Tower #1 Exterior Painting Project. Remaining punch list items include: (1) Sand needs to be brought in to fill the ruts left from equipment. (2) More sod needs to be laid to cover damaged work areas. (3) Asphalt patches will need to be redone. (4) Electrical boxes need to be repaired.
- 5.1.D.** The Water System Improvement Phase III Project is approximately 78% complete. All the 8" and 6" main lines are in place. DNA is currently installing hydrants on Diamondhead Drive East and are scheduled to begin testing portions of the new main, installing sod, and continuing to tie in services in the coming weeks.
- 5.1.E.** The Sewer Improvements Basin 13, 16, & 17 Project is approximately 48% complete. DNA Underground is currently working to complete the replacement section at Kahana Street. Three replacement sections and one point repair remain in the digging portion of this project. CIPP lining of mains and laterals is scheduled to begin in May. Base course asphalt has been placed over trench lines throughout the project and will be given some time to settle before further milling and installation of the surface course asphalt.
- 5.1.F.** The contractor has started excavation for the new manhole structure for the Sewer Lift Station #9 Force Main Project. The 8" core was drilled into the wet well on April 26, 2023. Expected completion is scheduled for May 5, 2023.
- 5.1.G.** The District has performed 3 after-hours water leak investigations, 2 water service repairs, 1 sewer service backup, 2 after-hours sewer backups, 1 sewer lateral repair, 9 sewer cleanouts were installed, 1 sewer manhole cover was reset, and 6 new residential water/sewer connections were installed since the last meeting.
- 5.1.H.** The temporary emergency pipe support and culvert installed by the District at the Kolo Court drainage ditch are holding steady and the culvert is working. The temporary measures are an attempt to prevent further sewer main damage from an eroding ditch bank collapse. There has been no response from the City since the drawings were sent from Pickering Engineering on August 3, 2022.
- 5.1.I.** A Pre-Construction Meeting is scheduled for April 28, 2023 for the City of Diamondhead Makiki Drive Drainage Project. City Manager, Jon McCraw, expedited his engineering team to design and speck-out a plan to replace the section of water main that was removed for the previous drainage work. The contract was bid out and awarded to Bottom 2 Top Construction who also performs work for the District and is familiar with District specifications.
- 5.1.J.** The District, in addition to the above projects, are managing infrastructure for: (1) CONEXON - Coast Connect Fiber Project for Coast Electric – Glen Eagle, (2) CSpire – Highpoint and The Preserve Phase I, and (3) Sparklight – East Aloha.

6. Construction / Engineering Projects.
 - 6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.
 - 6.1.A. None.
 - 6.2. Water System Rehab-Phase I Project (New Water Tower).
 - 6.2.A. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve CB&I Storage Tank Solutions Pay App#12 in the amount of \$155,293.13 for the time period of February 25, 2023 through March 24, 2023, leaving a remaining balance of \$391,656.28 on this contract. Motion carried unanimously. (Attachment B).
 - 6.3. Water System Rehab-Phase II Project.
 - 6.3.A. Motion by Commissioner Ertel, second by Commissioner Taylor to approve CB Developers Pay App#9 in the amount of \$183,201.33 for the time period of March 1, 2023 through March 31, 2023, leaving a remaining balance of \$832,109.55 on this project. Motion carried unanimously. (Attachment C).
 - 6.4. Water System Rehab-Phase III Project.
 - 6.4.A. None.
 - 6.5. Water Tower #1 Exterior Painting Project.
 - 6.5.A. Motion by Commissioner Taylor, second by Commissioner Beisecker to approve Tank Pro Pay App#2 in the amount of \$51,788.28 for the time period of November 1, 2022 through January 31, 2023, leaving a remaining balance of \$22,340.95 on this contract. Motion carried unanimously. (Attachment D).
 - 6.6. MDOT Roundabout Utility Relocation Project.
 - 6.6.A. None.
 - 6.7. Miscellaneous Construction/Engineering Projects.
 - 6.7.A. None.
7. Financial.
 - 7.1. Docket of Claims & Financial Reports.
 - 7.1.A. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve payment of the Docket of Claims in the total amount of \$84,999.23, as attached hereto. Motion carried unanimously. (Attachment E).
 - 7.1.B. Motion by Commissioner Ertel, second by Commissioner Beisecker to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$390,282.74, as attached hereto. Motion carried unanimously. (Attachment F).
 - 7.1.C. Motion by Commissioner Ertel, second by Commissioner Taylor to approve payment of the Customer Deposit Refund Register in the total amount of \$4,284.33, as attached hereto. Motion carried unanimously. (Attachment G).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve the attendance of Toni Wilson and Lacey Barr to the MSRWA Office Professional Training in Biloxi on May 31, 2023, at no cost to the District. Motion carried unanimously. (Attachment H).

9.2. Motion by Commissioner Ertel, second by Commissioner Taylor to ratify and approve the attendance of Jeromy Cuevas and Jody Ivy at the Mueller Water Distribution Product Training held in Biloxi on April 20, 2023, at no cost to the District. Motion carried unanimously. (Attachment I).

9.3. Motion to continue discussion regarding direction of stormwater drainage affecting District property by the City of Diamondhead. No action taken.

10. Adjourn.

Motion by Commissioner Ertel, second by Commissioner Beisecker to adjourn at 4:36p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for May 11, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

5/11/23
Date