

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for August 24, 2023 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Ben Taylor, Treasurer Louis Ertel, Commissioner Mark Beisecker, and Commissioner Arlen Griffey.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on August 10, 2023.

**4.2.** Motion to approve the minutes for the Special Meeting held on August 17, 2023.

**5. General Manager’s Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** None.

**6.2. Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A.** None.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** Motion to approve Digital Engineering Invoice# 728-1313-25 in the amount of \$10,000.00 for the time period of July 2, 2023 through July 31, 2023, leaving a remaining balance of \$16,730.00 on this contract.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** None.

**6.5. MDOT Roundabout Utility Relocation Project.**

**6.5.A.** Motion to approve Digital Engineering Invoice# 728-1310.022-05 in the amount of \$16,660.00 for the time period of July 2, 2023 through July 29, 2023, leaving a remaining balance of \$18,886.80 on this contract.

**6.6. Miscellaneous Construction/Engineering Projects.**

**6.6.A.** Motion to approve Digital Engineering (i) Invoice#23R00024.001-03 in the amount of \$480.00 for Mauna Kea Townhomes Plan Review, (ii) Invoice#23R00024.009-01 in the amount of \$3,958.75 for Grant Application Assistance; and (iii) Invoice#23R00024.007-03 in the amount of \$280.00 for GIS Integration Project.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Motion to approve advertisement of the Fiscal Year 2023/2024 Budget and Rates Public Hearing being held on September 14, 2023 at 4:00, as attached hereto.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** None.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for September 14, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.