

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
January 9, 2025 Regular Meeting – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

ABSENT: Treasurer Mark Beisecker.

The presence of a quorum was noted, and the meeting was called to order at 4:01p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

Motion by Commissioner Griffey, second by Commissioner Nolan to amend the agenda to revise item number 9.3. to read, “Motion to accept the low quote of Moza Hebert Roofing in the amount of \$38,716.40 for roofing repairs to the administration building as detailed in estimate #103124.03 attached hereto, and to authorize the Chairman to execute contract for same upon legal review.”. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Nolan, second by Commissioner Ertel to approve the minutes for the Regular Meeting held on December 19, 2024. Motion carried unanimously. (Attachment A).

5. **Executive Director’s Report.**

- 5.1. **Update of Events and Projects.**

5.1.A. A walk-through inspection with District management, engineers, and contractors for the Altitude Valve Project, is expected the week of January 13, 2025. A final punch list will be developed at that time, and the project is anticipated to reach final closeout within the following weeks.

5.1.B. The Lift Station #17 Force Main Replacement Project is complete. The District is awaiting as-built drawings from the contractor and close out documents from Seymour Engineering.

5.1.C. The Stop Work Order for the Lift Station #26 Pump Improvement Project issued June 28, 2024, remains in effect. Equipment is in transit and expected to ship from the U.S. Port on January 16, 2025. The projected completion of this project is 60 calendar days from that date.

- 5.1.D.** Both of the abandonment of utilities easements that are on the agenda have been determined to be of no use to the District now or in the future and are recommended for abandonment.
- 5.1.E.** Work to complete a comprehensive timeline of events related to the Water Tower #1 paint issues will be provided to legal counsel for further proceedings.
- 5.1.F.** The District has performed 5 water service repairs, 1 sewer service repair, and responded to 1 after-hours water emergency, since the last meeting.

The final plan review for The Preserve Phase 2 Subdivision was completed and approved by the District on November 20, 2024.

The Diamondhead Lakes Phase 2 for Meritage Homes is under the engineer's review.

Work on the Mauna Kea Townhomes is on hold by the contractors due to delays in the shipment of brass water fittings and other materials.

Auto Zone is moving into the former Family Dollar building on East Aloha Drive.

Drawings for Boozer's Brew, a coffee shop proposed at Veteran's Drive are under review by the owner's engineer.

AT&T has proposed fiber installation along a portion of Diamondhead Drive West, Laa La Way, Op La Way and several connecting side streets.

Paving on Park Ten Drive for the City of Diamondhead's Commercial Area Transformation Phase 1 Project was completed on December 31, 2024 .

Additional work for the City of Diamondhead's Ahuli Drive Drainage Project was performed this week. This work included a temporary water service interruption to lower the water main beneath drainage culverts and piping located on the west side of Ahuli Place.

The City of Diamondhead's Hilo Way Drainage Project is underway.

The MDOT roundabout at Gex Drive is operational. The southside roundabout appears to be nearly half completed. The east bound exit ramp in Diamondhead remains closed.

The next Regular Board Meeting is scheduled for February 13, 2025.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve Digital Engineering Invoice#9 in the amount of \$1,775.00 for the period of December 1, 2024, through December 28, 2024, leaving a remaining balance of \$2,225.00 on this contract. Motion carried unanimously. (Attachment B).

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion by Commissioner Nolan, second by Commissioner Ertel to approve Digital Engineering Invoice#1 in the amount of \$6,500.00 for the period of December 1, 2024, through December 28, 2024, leaving a remaining balance of \$310,000.00 on this contract. Motion carried unanimously. (Attachment C).

6.3. Lift Station #17 Force Main Project.

6.3.A. None.

6.4. Lift Station #26 Pump Improvement Project.

6.4.A. None.

6.5. Lift Station #3 Force Main Project.

6.5.A. None.

6.6. Sewer Improvements Ph.3 Project.

6.6.A. None.

6.7. Miscellaneous Construction/Engineering Projects.

6.7.A. Motion by Commissioner Griffey, second by Commissioner Nolan to approve Digital Engineering invoices: (1) #2 in the amount of \$991.25 for the Standard Specs & Plan Update, and (2) #19 in the amount of \$2,168.75 for the GIS Integration and Maintenance Project, both for the period of December 1, 2024 through December 31, 2024. Motion carried unanimously. (Attachment D).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Nolan, second by Commissioner Ertel to approve payment of the Docket of Claims in the total amount of \$162,379.98, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.B. Motion by Commissioner Griffey, second by Commissioner Nolan to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$11,435.00, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.C. Motion by Commissioner Ertel, second by Commissioner Nolan to approve payment of the Customer Deposit Refund Register in the total amount of \$4,021.40, as attached hereto. Motion carried unanimously. (Attachment G).

7.1.D. Treasurer's Report – 12/31/2024. (Attachment H).

7.1.E. Revenue & Expense Report – 12/31/2024. (Attachment I).

7.1.F. Motion by Commissioner Griffey, second by Commissioner Ertel to approve the renewal of Hancock Whitney Depository for a period of two (2) years, as attached hereto, and to authorize the Executive Director to execute same. Motion carried unanimously. (Attachment J).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the abandonment of utilities easement for construction on property located on Op La Way, Phase 2, Unit 11, Block 3, between Lots 26 & 27, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment K).

9.2. Motion by Commissioner Nolan, second by Commissioner Griffey to approve the abandonment of utilities easement for construction on property located at 647 Apelehama Road, Phase 2, Unit 10, Block 3, between Lots 70 & 71, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment L).

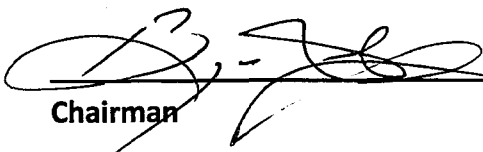
9.3. Motion by Commissioner Ertel, second by Commissioner Nolan to accept the low quote of Moza Hebert Roofing in the amount of \$38,716.40 for roofing repairs to the administration building as detailed in estimate #103124.03 attached hereto, and to authorize the Chairman to execute contract for same upon legal review. Motion carried unanimously. (Attachment M).

Discussion of how the 2025 Federal Government Administration changes may affect water and sewer infrastructure. The Chairman discussed to possibly have Diamondhead Water & Sewer District lobbyist come speak with the Board regarding the changes taking place and to ensure the District is doing what is needed in regards to funding. No formal action taken.

10. Adjourn.

Motion by Commissioner Ertel, second by Commissioner Griffey to adjourn at 4:26p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for February 13, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.


Chairman



2/13/25
Date