

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for April 10, 2025 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on March 13, 2025.

5. Executive Director.

5.1. Executive Director's report.

5.2. Presentation of the FY 2023/2024 Financial Audit Report by Camille Keith with Wright, Ward, Hatten, & Guel PLLC.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. None.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion to approve Digital Engineering Invoice# 3 in the amount of \$32,500.00 for the period of February 2, 2025 through March 1, 2025, leaving a remaining balance of \$267,500.00 on this contract.

6.2.B. Motion to approve Digital Engineering Invoice# 4 in the amount of \$11,750.00 for the period of March 2, 2025 through March 29, 2025, leaving a remaining balance of \$255,750.00 on this contract.

6.3. Tower #1 Repainting Project.

6.3.A. Motion to approve Digital Engineering Invoice# 1 in the amount of \$4,500.00 for the period of March 2, 2025 through March 29, 2025, leaving a remaining balance of \$19,500.00 on this contract.

6.4. Sewer Improvements Ph. 3 Project (GOMESA).

6.4.A. None.

6.5. Lift Station #26 Pump Improvement Project.

6.5.A. Motion to approve Hemphill Construction Pay App#1 in the amount of \$189,486.00 for the period of August 25, 2024 through February 28, 2025, leaving a balance of \$21,054.00 on this contract.

6.5.B. Motion to approve Seymour Engineering Invoice# 9377 in the amount of \$685.00 for the period of March 1, 2025 through March 29, 2025, which completes this contract.

6.5.C. Motion to approve Hemphill Construction FINAL Closeout Pay App#2 in the retainage amount of \$21,054.00, which closes this project with a zero balance, as attached hereto.

6.6. Lift Station #3 Force Main Project.

6.6.A. Motion to approve Seymour Engineering Invoice# 9378 in the amount of \$8,398.00 for the period of March 1, 2025 through March 29, 2025, leaving a remaining balance of \$91,260.00 on this contract.

6.7. Miscellaneous Construction/Engineering Projects.

6.7.A. Motion to approve Digital Engineering Invoices: (a)#21 in the amount of \$3,201.25 for the GIS Integration Maintenance Project, (b)#4 in the amount of \$1,121.25 for the Standard Specs & Plans Update Project; and (c)#2 in the amount of \$2,193.75 for the Diamondhead Lakes Subdivision Ph.2 Redesign Plan review, all for the period of February 2, 2025 through March 1, 2025.

6.7.B. Motion to approve Digital Engineering Invoices: (a)#22 in the amount of \$690.00 for the GIS Integration Maintenance Project; and (b)#5 in the amount of \$585.00 for the Standard Specs & Plans Update Project, both for the period of March 2, 2025 through March 29, 2025.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurer's Report – 03/31/2025.

7.1.E. Revenue & Expense Report – 03/31/2025.

7.1.F. Motion to acknowledge receipt of FY 2023/2024 Audit Report as presented, and to spread upon the minutes.

7.1.G. Motion to authorize publication of the Fiscal Year 2023/2024 Audit Report Notice to Public, as attached hereto.

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. None.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for May 8, 2025 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.