

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
May 8, 2025 Regular Meeting – 3:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker (by phone), and Commissioner Arlen Griffey.

ABSENT: Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 3:00p.m. The public was duly notified in compliance with the District's open meeting policy.

2. **Agenda.**
Motion by Commissioner Griffey, second by Commissioner Beisecker to approve the agenda. Motion carried unanimously.
3. **Public Comments.** None.
4. **Minutes.**
4.1. **Motion by Commissioner Ertel, second by Commissioner Griffey to approve the minutes for the Regular Meeting held on April 10, 2025. Motion carried unanimously. (Attachment A).**
4.2. **Motion by Commissioner Ertel, second by Commissioner Griffey to approve the minutes for the Workshop held on April 23, 2025. Motion carried unanimously. (Attachment B).**
5. **Executive Director's Report.**
5.1. **Updates of Events and Projects.**
5.1.A. The contractor for the Altitude Valve Project is scheduled to finish paint touch up and rotate the flushing hydrant to face east.
5.1.B. The Water Main Replacement Phase 4 Project is in the design phase. Final drawings are expected within the next couple of weeks.
5.1.C. The Lift Station #26 Pump Improvements Project has been completed and closed out.
5.1.D. The Lift Station #3 Force Main Replacement Project is in the design phase. Final drawings are delayed due to redesign issues with pump sizing and expected within a couple of weeks. Advertising for bid will begin upon the approval of the final drawing.
5.1.E. The Basin #3 Sewer Improvements Project is in the design phase. A drawing review is expected in three to four weeks.

5.1.F. The design for the Water Tower #1 paint issues is complete. Painting specifications are under review and advertising for bidding is expected within the next week. Legal counsel are working on legal proceedings for paint damages from previous contractor.

5.1.G. We are awaiting a meeting with MSDH officials for the fluoride discontinuation.

5.1.H. The District has installed 9 new water and sewer connections and 10 sewer cleanouts, performed 9 water service line repairs, 1 sewer repair, 3 sewer service line backups, responded to 2 water after-hours emergencies and 2 sewer after-hours emergencies, completed 16 segments of sewer mainline video inspections, replaced 2 fire hydrants, and painted 2 fire hydrants, since the last meeting.

The Preserve Phase 2 Subdivision Project was approved by Diamondhead Water & Sewer District on November 20, 2024.

The Diamondhead Lakes Phase 2 Project for Meritage Homes is under the builder's engineer review. Final approval pending receipt of revised drawings.

The Mauna Kea Townhomes Project is under construction.

Auto Zone is moving into the former Family Dollar Building on East Aloha Drive.

The contractor is finishing up punch list items for the City of Diamondhead's Commercial Area Transformation Phase 1 at Park Ten Drive.

The City of Diamondhead's Drainage Project at Kome Drive is under construction. Plastic culvert piping was replaced with concrete piping.

The City of Diamondhead's Coon Branch Project has been awarded, and a pre-construction meeting is scheduled for May 12, 2025.

The City of Diamondhead's Paving Project was awarded on May 6, 2025. A pre-construction meeting is forthcoming.

The roundabouts at Waffle House and at Gex drive are operational. The east bound exit ramp out of Diamondhead is closed.

The next regular board meeting is scheduled for June 12, 2025.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. None.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. None.

6.3. Tower #1 Repaint Project.

6.3.A. Motion by Commissioner Ertel, second by Commissioner Griffey to authorize the Executive Director, upon final drawings approval, to proceed with the bid process for the Tower #1 Repaint Project. Motion carried unanimously.

6.4. Sewer Improvements Ph. 3 Project (GOMESA).

6.4.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve Seymour Engineering Invoice# 9404 in the amount of \$27,958.00 for the period of March 1, 2025 through April 26, 2025, leaving a remaining balance of \$209,272.00 on this contract. Motion carried unanimously. (Attachment C).

6.5. Lift Station #3 Force Main Project.

6.5.A. Motion by Commissioner Griffey, second by Commissioner Ertel to approve Seymour Engineering Invoice# 9405 in the amount of \$20,995.00 for the period of March 30, 2025 through April 26, 2025, leaving a remaining balance of \$70,265.00 on this contract. Motion carried unanimously. (Attachment D).

6.5.B. Motion by Commissioner Ertel, second by Commissioner Griffey to authorize the Executive Director, upon final drawings approval, to proceed with the bid process for the Lift Station #3 Force Main Project. Motion carried unanimously.

6.6. Miscellaneous Construction/Engineering Projects.

6.6.A. None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve payment of the Docket of Claims in the total amount of \$399,009.20, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.B. Motion by Commissioner Griffey, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$48,953.00, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.C. Motion by Commissioner Ertel, second by Commissioner Griffey to approve payment of the Customer Deposit Refund Register in the total amount of \$3,639.25, as attached hereto. Motion carried unanimously. (Attachment G).

7.1.D. Treasurer's Report – 04/30/2025. (Attachment H).

7.1.E. Revenue & Expense Report – 04/30/2025. (Attachment I).

8. Old Business.

8.1. Motion by Commissioner Griffey, second by Commissioner Ertel to deny the request made by Mr. Priest on April 10, 2025, for damages to his home located at 85563 Diamondhead Drive West due to sewer backup into his home. Motion carried unanimously. (Attachment J).

9. New Business/Discussion Items.

9.1. Motion by Commissioner Ertel, second by Commissioner Griffey to authorize the attendance of Joe Higginbotham and Daniel Mays to the 2025 Mississippi Rural Water Association Annual Training Conference in Biloxi on May 27, 2025 through May 30, 2025, at a cost of \$500.00. Motion carried unanimously. (Attachment K).

9.2. Motion by Commissioner Griffey, second by Commissioner Ertel to authorize the attendance of Toni Wilson and Lacey Barr to the Mississippi Rural Water Association Office Professional Training in Biloxi on May 29, 2025, at no cost to the District. Motion carried unanimously. (Attachment L).

10. Adjourn.

Motion by Commissioner Ertel, second by Commissioner Griffey to adjourn at 3:39p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for June 12, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

6/12/25
Date