

**DIAMONDHEAD WATER AND SEWER DISTRICT**

**Agenda for July 10, 2025 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on June 12, 2025.

**5. Executive Director's Report.**

**5.1.**

**6. Construction / Engineering Projects.**

**6.1. Tower #2 Altitude Valve Project.**

**6.1.A.** Motion to spread upon the minutes the executed DNA Underground Close-out Change Order No.1 that was approved by the Board on June 12, 2025.

**6.1.B.** Motion to approve Digital Engineering final invoice #10 in the amount of \$795.00 for the period of May 4, 2025 through May 31, 2025, which closes the engineering contract under budget by \$1,430.00.

**6.2. Water System Rehabilitation Ph.4 Project.**

**6.2.A.** Motion to authorize the Executive Director to proceed with the bid process for the Water System Rehabilitation Phase 4 Project, upon final drawings approval.

**6.2.B.** Motion to approve Digital Engineering Invoice# 6 in the amount of \$20,310.00 for the period of May 4, 2025 through May 31, 2025, leaving a remaining balance of \$99,720.00 on this contract.

**6.3. Tower #1 Repaint Project.**

**6.3.A.** Motion to approve Digital Engineering Invoice# 2 in the amount of \$3,000.00 for the period of May 4, 2025 through May 31, 2025, leaving a remaining balance of \$16,500.00 on this contract.

**6.4. Water Model Update Project.**

**6.4.A.** Motion to spread upon the minutes the Digital Engineering WA#2023-018 for the Water Model Update Project, which was approved by the Board on June 12, 2025.

**6.5. Sewer Improvements Ph. 3 Project (GOMESA).**

**6.5.A.** Motion to authorize the Executive Director to proceed with the bid process for the Sewer Improvements Phase 3 Project, upon final drawings approval.

**6.5.B.** Motion to approve Seymour Engineering Invoice# 9476 in the amount of \$62,905.50 for the period of May 25, 2025 through June 30, 2025, leaving a remaining balance of \$132,387.50 on this contract.

**6.6. Lift Station #3 Force Main Project.**

**6.6.A.** Motion to approve Seymour Engineering Invoice# 9465 in the amount of \$8,398.00 for the period of May 25, 2025 through June 21, 2025, leaving a remaining balance of \$49,270.00 on this contract.

**6.7. Miscellaneous Construction/Engineering Projects.**

**6.7.A.** Motion to approve Digital Engineering Invoice# 24 in the amount of \$2,460.00 for the GIS Integration & Maintenance Project for the period of May 4, 2025 through May 31, 2025, leaving a remaining balance of \$11,085.00 on this contract.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurer's Report – 06/30/2025.

**7.1.E.** Revenue & Expense Report – 06/30/2025.

**8. Old Business.**

None.

**9. New Business/Discussion Items.**

**9.1.** Motion to approve the abandonment of utilities easement for property located at 3 Whispering Branch, Phase 2, Block 10, Lot 3, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for August 14, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.