

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**REGULAR BOARD MEETING MINUTES**  
**October 23, 2025 Regular Meeting – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 4:00p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

**Motion by Commissioner Ertel, second by Commissioner Griffey to approve the agenda. Motion carried unanimously.**

**Public Comments.** Board Chairman acknowledged time for Public Hearing comments related to discontinuation of fluoride, as approved by the Board on September 11, 2025, and as advertised. No public present for the hearing.

3. **Minutes.**

**4.1. Motion by Commissioner Nolan, second by Commissioner Ertel to approve the minutes for the Regular Meeting held on October 9, 2025. Motion carried unanimously. (Attachment A).**

4. **Executive Director’s Report.**

5.1. **Updates of Events and Projects.**

- 5.1.A. The Water Main Replacement Phase IV Project has a motion on the agenda to award the bid to C.B. Developers as recommended by engineers.
- 5.1.B. The contract for the Lift Station #3 Force Main Replacement Project has been reviewed by legal and management and will be executed after this meeting with a Notice to Proceed to follow.
- 5.1.C. During final review of Basin #3 Sewer Improvements Project drawings by engineers and management, it was discovered that more video inspection is needed.
- 5.1.D. The Water Tower #1 Repainting Project bids were reviewed. Legal counsel will issue a Notice of Claim to the bonding agent of the former contractor prior to awarding the lowest and best bid.
- 5.1.E. In accordance with the Mississippi Department of Health’s notification process, the public hearing regarding discontinuation of fluoride will be held during this meeting with the next steps in the notification process to follow.

- 5.1.F. The District has installed 4 new water and sewer connections, 7 sewer cleanouts, and 6 cleanout castings, repaired 2 water service lines and 1 sewer lateral, responded to 1 sewer line backup and 2 water after-hours emergencies, and painted 57 hydrants, since the last meeting.

The Water System Hydraulics Modeling updates are in progress.

The Preserve Phase 2 Subdivision is under construction.

Building #2 of the Mauna Kea Townhomes Project is under construction.

Construction for the City of Diamondhead Coon Branch Project is underway in the areas of Kahuna Street, Koloa Street, and Ana Hulu Street.

## 5. Construction / Engineering Projects.

### 6.1. Tower #1 Repaint Project.

6.1.A. None.

### 6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve Digital Engineering Invoice#9 in the amount of \$3,825.00 for the period of August 31, 2025 through September 27, 2025, leaving a remaining balance of \$187,425.00 on this contract. Motion carried unanimously. (Attachment B).

6.2.B. Motion by Commissioner Ertel, second by Commissioner Nolan to award the Water System Rehabilitation Phase IV Project to CB Developers, as the lowest and best bid, in the amount of \$1,136,642.00, to authorize the Chairman to execute the Notice of Award, and to execute the contract upon legal review. Motion carried unanimously. (Attachment C).

### 6.3. Water Model Update Project.

6.3.A. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve Digital Engineering Invoice#3 in the amount of \$13,062.75 for the period of August 31, 2025 through September 27, 2025, leaving a remaining balance of \$4,474.50 on this contract. Motion carried unanimously. (Attachment D).

### 6.4. Lift Station #3 Force Main Project.

6.4.A. None.

### 6.5. Sewer Improvements Ph. 3 Project (GOMESA).

6.5.A. None.

6.6. Miscellaneous Construction/Engineering Projects.

6.6.A. Motion by Commissioner Nolan, second by Commissioner Ertel to approve Digital Engineering (i) Invoice#28 in the amount of \$2,980.00 for the GIS Integration and Maintenance Project; and (ii) Invoice#8 in the amount of \$1,080.00 for the Standard Specs and Plans Update Project; both for the period of August 31, 2025 through September 30, 2025. Motion carried unanimously. (Attachment E).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve payment of the Docket of Claims in the total amount of \$78,693.36, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.B. Motion by Commissioner Nolan, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$20,947.75, as attached hereto. Motion carried unanimously. (Attachment G).

7.1.C. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve payment of the Customer Deposit Refund Register in the total amount of \$787.93, as attached hereto. Motion carried unanimously. (Attachment H).

8. Old Business.

8.1. Motion by Commissioner Beisecker, second by Commissioner Nolan to authorize District personnel to discontinue fluoridation process effective October 23, 2025, to authorize advertisement of Public Notification#2 in accordance with MS State Department of Health Bureau of Public Water Supply Fluoridation Discontinuation Policy Version 2.6-DLU092024, as attached hereto. ROLE CALL VOTE. Ayes: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, Commissioner Eric Nolan. Nays: None. Motion carried unanimously. (Attachment I).

8.2. Motion by Commissioner Nolan, second by Commissioner Ertel to authorize the Chairman to execute the MS State Department of Health, Bureau of Public Water Supply Proof of Public Notification for the Discontinuation of Community Water Fluoridation, as attached hereto. Motion carried unanimously. (Attachment J).

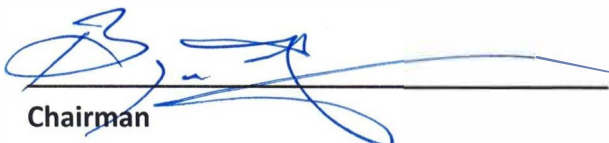
9. New Business/Discussion Items.

9.1. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the emergency control panel repair to Lift Station#6 performed by JH Wright, in accordance with the State of MS Purchase Law §31-7-1(f), Page 15, Section J. Motion carried unanimously. (Attachment K).

- 9.2. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve the 2026 District Holidays in accordance with the Governor of MS proclamations in conformity to state regulation Miss. Code § 3-3-7, as attached hereto. Motion carried unanimously. (Attachment L).
- 9.3. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the 2026 Board of Commissioner Meetings on the 2<sup>nd</sup> Thursday of every month, as attached hereto. Motion carried unanimously. (Attachment M).
- 9.4. Motion by Commissioner Griffey, second by Commissioner Nolan to authorize the closing of District offices on Friday, November 28, 2025 in further observance of the Thanksgiving Holiday, on Friday, December 26, 2025 in further observance of the Christmas Holiday, and on Friday, January 2, 2026, in further observance of the New Years Holiday, as proclaimed by the Governor on October 16, 2025, pursuant to Mississippi Code Ann. § 3-3-7. Motion carried unanimously. (Attachment N).
10. Adjourn.  
Motion by Commissioner Griffey, second by Commissioner Ertel to adjourn at 4:18p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for November 13, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.



  
Chairman

11-13-2025  
Date