

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
November 13, 2025 Regular Meeting – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith (by phone), Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 4:01p.m. The public was duly notified in compliance with the District's open meeting policy.

2. **Agenda.**

Motion by Commissioner Griffey, second by Commissioner Nolan to amend the agenda to remove item 7.1.B, and to approve the agenda as amended. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve the minutes for the Regular Meeting held on October 23, 2025. Motion carried unanimously. (Attachment A).

5. **Executive Director's Report.**

5.1. **Updates of Events and Projects.**

- 5.1.A. Contract documents for the Water Main Replacement Phase IV Project were received November 11, 2025 and are under review.
- 5.1.B. Contractors have staged piping along Diamondhead Drive North for the Lift Station #3 Force Main Replacement Project. Preparation has begun for Directional drilling of the new force main line from Lift Station #3 at Devil's Elbow southward to Analii Street.
- 5.1.C. Additional video inspection of specific piping segments for the Basin #3 Sewer Improvements Project was performed, and the data is under review.
- 5.1.D. The easements at Limu Place, Phase 1, Unit 4, Block 9 between lots 33/34 and lots 34/35 are of no use to the District now or in the future and are recommended for abandonment. The request for abandonment between lot 32/33 is denied due to an existing sewer main along the easement.
- 5.1.E. In accordance with Mississippi Department of Health's notification process, the next step of notification for the fluoride discontinuation will be to provide notice of Board vote within next billing statement and to send proof of public notifications to MSDH.

- 5.1.F.** The District has installed 3 new water and sewer connections, 4 sewer cleanouts, casted 10 sewer cleanouts, repaired 3 water service lines, and 1 sewer lateral, replaced 1 fire hydrant, and responded to 4 sewer line backups, 2 water after-hours emergencies, and 2 sewer after-hours emergencies, since the last meeting.

The Water System Hydraulics Modeling updates are in progress.

The Preserve Phase 2 Subdivision is under construction.

A pre-construction meeting for the Diamondhead Lakes Phase 2 Project is forthcoming.

Building #2 of the Mauna Kea Townhomes Project is under construction.

Construction for the City of Diamondhead Coon Branch Project is underway in the areas of Kahuna Street, Koloa Street, and Ana Hulu Street. A water main adjustment which involved a temporary water service interruption to residents along Koloa Street from Ana Hulu Street to Honalo Place.

- 5.2.** James Moody with Gallagher Insurance presented the 2026 employee insurance renewal.

6. Construction / Engineering Projects.

- 6.1. Tower #1 Repaint Project.**

6.1.A. None.

- 6.2. Water System Rehabilitation Ph.4 Project.**

6.2.A. *Motion by Commissioner Beisecker, second by Commissioner Nolan to spread upon the minutes the executed Notice of Award to CB Developers, that was approved by the Board on October 23, 2025. Motion carried unanimously. (Attachment B).*

- 6.3. Water Model Update Project.**

6.3.A. None.

- 6.4. Lift Station #3 Force Main Project.**

6.4.A. *Motion by Commissioner Griffey, second by Commissioner Nolan to spread upon the minutes the executed Bottom 2 Top Construction contract, which was approved by the Board on August 28, 2025. Motion carried unanimously. (Attachment C).*

- 6.5. Sewer Improvements Ph. 3 Project (GOMESA).**

6.5.A. None.

- 6.6. Miscellaneous Construction/Engineering Projects.**

6.6.A. None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve payment of the Docket of Claims in the total amount of \$245,231.36, as attached hereto. Motion carried unanimously. (Attachment D).

~~7.1.B. Motion by Commissioner to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.~~

7.1.C. Motion by Commissioner Griffey, second by Commissioner Nolan to approve payment of the Customer Deposit Refund Register in the total amount of \$5,531.15, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.D. Treasurer's Report – 10/31/2025. (Attachment F).

7.1.E. Revenue & Expense Report – 10/31/2025. (Attachment G).

8. Old Business.

8.1. Motion by Commissioner Griffey, second by Commissioner Nolan to spread upon the minutes the executed MS Department of Health Bureau of Public Water Supply, Proof of Public Notification for Discontinuation of Community Water Fluoridation, which was approved by the Board on October 23, 2025. Motion carried unanimously. (Attachment H).

9. New Business/Discussion Items.

9.1. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve the renewal of the 2026 employee insurance as presented and recommended by Gallagher Insurance. Motion carried unanimously. (Attachment I).

9.2. Motion by Commissioner Nolan, second by Commissioner Beisecker to deny a request for the waiver of a \$35.00 disconnect service fee charged to Cindy Crosby, former owner of 7 Timber Park. Motion carried unanimously. (Attachment J).

9.3. Motion by Commissioner Griffey, second by Commissioner Nolan to approve the abandonment of utilities easement for property located on Limu Place, Phase 1, Unit 4, Block 9, between Lots 33/34 and between Lots 34/35; and to DENY the abandonment request between Lots 32/33, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment K).

10. Adjourn.

Motion by Commissioner Nolan, second by Commissioner Griffey to adjourn at 4:23p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for December 11, 2025, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

12/11/25
Date