

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
January 8, 2026 Regular Meeting – 4:00p.m.**

Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Dr., Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 4:01p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

Motion by Commissioner Griffith, second by Commissioner Nolan to amend the agenda to add Item 9.2 and to approve the agenda as amended. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Nolan, second by Commissioner Ertel to approve the minutes for the Regular Meeting held on December 11, 2025. Motion carried unanimously. (Attachment A).

5. **Executive Director’s Report.**

- 5.1. **Updates of Events and Projects.**

- 5.1.A. CB Developers has mobilized equipment and materials to the site on Diamondhead Drive East for the Water Main Replacement Phase 4 Project. They will begin at Golf Club Drive and move east toward Hilo Street. Digital Engineering inspectors will monitor daily progress.
- 5.1.B. The Lift Station #3 Force Main Replacement Project is 35% complete. Bottom 2 Top Construction is fusing 8” force main and the fusion of joints are approximately 50% complete. Once this task is complete the contractor will be placing Lift Station #3 into “bypass pump mode” and they will begin work on discharge piping at the lift station. Seymour Engineering will monitor daily progress.
- 5.1.C. The design of the Basin #3 Sewer Improvement Project is complete and ready to advertise for bids. Seymour Engineering is coordinating with the District to finalize advertisement dates, with plans to advertise during mid-January.
- 5.1.D. The easements at 10456 Haleiwa Place, Phase 2, Unit 9, Block 2, between Lots 16 and 17, are of no use to the District now or in the future and are recommended for abandonment, as being requested during this meeting.
- 5.1.E. Legal counsel is working on the Water Tower #1 Paint Issues.

- 5.1.F. The Mississippi State Department of Health issued an approval letter of the discontinuation of fluoride to the public water system.
- 5.1.G. The District has installed 3 sewer cleanouts, repaired 4 water service lines and 1 sewer main, investigated 6 sewer line backups, and responded to 6 water after-hours emergencies, since the last meeting.

More revisions are needed for the Water System Hydraulic Model Updating.

The Preserve Phase 2 Subdivision is in progress.

Land clearing for the Diamondhead Lakes Phase 2 Subdivision is under construction.

Mauna Kea Townhomes Project is under construction with Building #2 site work underway.

Construction of storm drainage systems for the Coon Branch Project is nearing completion.

The Moke Way drainage culvert is near completion.

Drainage construction on Koko Court continues.

Ditch cleaning and drainage on Mauna Loa Street is ongoing.

Installation of a headwall along the south side of Crooked Stick Drive is forthcoming.

Ditching and installation of a large rip-rap rock on the west side of the Lily Pond at Diamondhead Drive North is forthcoming.

Ditch work and fencing for the Dog Park is forthcoming.

Construction of the MDOT Roundabout Project sound barrier is progressing and is approaching the area of Shepherd Square Ochsner Medical Center.

The Diamondhead Water & Sewer District will be closed on January 19, 2026, in observance of Martin Luther King and Robert E. Lee Day.

6. Construction / Engineering Projects.

6.1. Tower #1 Repaint Project.

6.1.A. None.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve Digital Engineering Invoice#11 in the amount of \$7,500.00 for the period of November 2, 2025 through November 29, 2025, leaving a remaining balance of \$176,100.00 on this contract. Motion carried unanimously. (Attachment B).

6.3. Water Model Update Project.

6.3.A. Motion by Commissioner Nolan, second by Commissioner Ertel to approve Digital Engineering Invoice#4 in the amount of \$4,474.50 for the period of November 2, 2025 through November 29, 2025, completing this contract with a zero balance. Motion carried unanimously. (Attachment C).

6.4. Lift Station #3 Force Main Project.

6.4.A. None.

6.5. Sewer Improvements Ph. 3 Project (GOMESA).

6.5.A. None.

6.6. Miscellaneous Construction/Engineering Projects.

6.6.A. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve Digital Engineering Invoice#30 in the amount of \$472.50 for the GIS Integration and Maintenance Project, for the period of November 2, 2025 through November 29, 2025, leaving a remaining balance of \$18,317.50 on this contract. Motion carried unanimously. (Attachment D).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Nolan, second by Commissioner Griffey to approve payment of the Docket of Claims in the total amount of \$188,733.08, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.B. Motion by Commissioner Beisecker, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$12,447.00, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.C. Motion by Commissioner Griffey, second by Commissioner Nolan to approve payment of the Customer Deposit Refund Register in the total amount of \$5,465.18, as attached hereto. Motion carried unanimously. (Attachment G).

7.1.D. Treasurer's Report – 12/31/2025. (Attachment H).

7.1.E. Revenue & Expense Report – 12/31/2025. (Attachment I).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the abandonment of utilities easement for property located at 10456 Haleiwa Place, Phase 2, Unit 9, Block 2, between Lots 16 and 17, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment J).

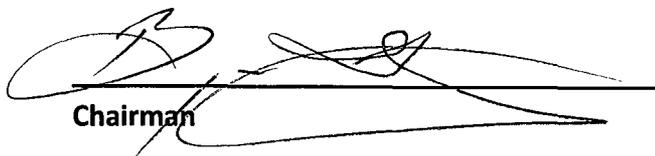
9.2. Motion by Commissioner Griffey, second by Commissioner Nolan to deny a leak forgiveness request from Jamie Stevens with Southern Properties United in the amount of \$485.95, which falls outside of the Board approved Policy #D-2023-004. Motion carried unanimously. (Attachment K).

10. Adjourn.

Motion by Commissioner Ertel, second by Commissioner Beisecker to adjourn at 4:28p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for February 12, 2026 at 4:00 p.m. at Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Drive, Diamondhead, MS.




Chairman

2/12/26
Date