

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
March 12, 2026 Regular Meeting – 4:00p.m.**

Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Dr., Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey (by phone), and Commissioner Eric Nolan.

The presence of a quorum was noted, and the meeting was called to order at 4:02p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

Motion by Commissioner Nolan, second by Commissioner Ertel to amend the agenda to consent Items 9.1 to 9.8 as one agenda item, and to approve as amended. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the minutes for the Regular Meeting held on February 12, 2026. Motion carried unanimously. (Attachment A).

5. **Executive Director.**

- 5.1. **Updates of Events and Projects.**

5.1.A. CB Developers installed mainline water piping from Golf Club Drive to Alkii Way for the Water Main Replacement Phase 4 Project.

5.1.B. The Lift Station #3 Force Main Replacement Project is approximately 75% complete. The contractor is working on discharge piping at the lift station and installing air release valves in the median on Diamondhead Drive North.

5.1.C. Bids for the Basin #3 Sewer Improvements Project bids will be opened during this meeting.

5.1.D. The easement at Kahana Street, Phase 2, Unit 7, Block 4, between Lots 27 and 28, are of no use to the District now or in the future and are recommended for abandonment, as being requested during this meeting.

5.1.E. Legal counsel has filed paperwork for the Water Tower #1 Paint Issues, and discovery as requested by the bonding agent is nearly complete. More data is expected to be provided by Digital Engineering this week.

5.1.F. The District has installed 3 new water and sewer service connections and 11 sewer cleanouts, repaired 6 water service lines, 1 water main, 2 sewer laterals, investigated 4 sewer line backups, and responded to 4 after-hours water emergencies and 1 after-hours sewer emergency, since the last meeting.

Land clearing and streets layout for the Diamondhead Lakes Phase 2 Subdivision are underway.

Mauna Kea Townhomes Project is under construction, with Building #2 site work underway.

The Diamondhead Water & Sewer District will be closed on Friday, April 3, 2026, in observance of Good Friday.

5.2. **Motion by Commissioner Nolan, second by Commissioner Beisecker to authorize Matt Kirkland with Seymour Engineering to open all bids received for the Sewer Improvements Phase 3 Project. Motion carried unanimously. (Attachment B).**

Matt Kirkland with Seymour Engineering opened the Sewer Improvements Phase 3 Project bids as follows: (i) BLD Services, LLC. \$1,841,842.50; (ii) Bottom 2 Top Construction, LLC. \$1,862,205.83; (iii) DNA Underground, LLC. \$2,195,020.00; (iv) Gulf Coast Underground, LLC. \$2,862,787.93; (v) JLB Contractors, LLC. \$2,167,025.00; (vi) Moran Hauling, Inc. \$2,507,413.00; (vii) Suncoast Infrastructure, Inc. \$1,762,150.00; and (viii) Video Industrial Services, Inc. \$1,824,366.45.

6. Construction / Engineering Projects.

6.1. Tower #1 Repaint Project.

None.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. **Motion by Commissioner Ertel, second by Commissioner Nolan to approve Digital Engineering Invoice#13 in the amount of \$21,500.00 for the period of December 28, 2025 through January 31, 2026, leaving a remaining balance of \$147,100.00 on this contract. Motion carried unanimously. (Attachment C).**

6.2.B. **Motion by Commissioner Beisecker, second by Commissioner Nolan to approve C.B. Developers Pay App#2 in the amount of \$122,067.21 for the period of January 17, 2026 through February 20, 2026, leaving a remaining balance of \$674,613.19 on this contract. Motion carried unanimously. (Attachment D).**

6.3. Lift Station #3 Force Main Project.

6.3.A. **Motion by Commissioner Ertel, second by Commissioner Beisecker to approve Seymour Engineering Invoice#9704 in the amount of \$8,354.00 for the period of February 1, 2026 through February 28, 2026, leaving a remaining balance of \$16,708.00 on this contract. Motion carried unanimously. (Attachment E).**

6.4. Sewer Improvements Ph. 3 Project (GOMESA).

6.4.A. Motion by Commissioner Nolan, second by Commissioner Ertel to acknowledge receipt of and to take all bids under advisement, and to authorize Seymour Engineering to review and return a recommendation to the Board of Commissioners. Motion carried unanimously. (Attachment F).

6.4.B. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve Seymour Engineering Invoice#9703 in the amount of \$15,000.00 for the period of October 1, 2025 through February 28, 2026, leaving a remaining balance of \$110,398.00 on this contract. Motion carried unanimously. (Attachment G).

6.5. Miscellaneous Construction/Engineering Projects.

6.5.A. Motion by Commissioner Ertel, second by Commissioner Nolan to approve Covington Civil and Environmental Master Services Agreement to commence upon Board approval, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment H).

6.5.B. Motion by Commissioner Nolan, second by Commissioner Ertel to spread upon the minutes the executed Digital Engineering and the executed Seymour Engineering Master Service Agreements, both approved by the Board on February 12, 2026. Motion carried unanimously. (Attachment I1 – I2).

6.5.C. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Digital Engineering Invoice#32 for the GIS Integration and Maintenance Project, in the amount of \$1,536.25 for the period of December 28, 2025 through January 31, 2026, leaving a remaining balance of \$15,805.00 on this contract. Motion carried unanimously. (Attachment J).

6.5.D. Motion by Commissioner Nolan, second by Commissioner Ertel to approve Seymour Engineering Invoice#9702 for the Lift Station #17 Improvements, in the amount of \$3,500.00 for the period of July 21, 2024 through February 28, 2026, leaving a remaining balance of \$10,500.00 on this contract. Motion carried unanimously. (Attachment K).

6.5.E. Motion by Commissioner Nolan, second by Commissioner Ertel to approve Seymour Engineering Invoice#9705 for the Lift Station #26 Repair, in the amount of \$1,936.00 for the period of February 16, 2026 through February 28, 2026, leaving a remaining balance of \$484.00 on this contract. Motion carried unanimously. (Attachment L).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Nolan, second by Commissioner Ertel to approve payment of the Docket of Claims in the total amount of \$337,254.61. Motion carried unanimously. (Attachment M).

7.1.B. Motion by Commissioner Beisecker, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$173,893.46. Motion carried unanimously. (Attachment N).

7.1.C. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of \$7,951.46. Motion carried unanimously. (Attachment O).

7.1.D. Treasurer's Report – 2/28/2026. (Attachment P).

7.1.E. Revenue & Expense Report – 2/28/2026. (Attachment Q).

8. Old Business.

8.1. Motion by Commissioner Beisecker, second by Commissioner Ertel to spread upon the minutes the executed Property & Casualty Insurance renewal binder, as approved by the Board on February 12, 2026. Motion carried unanimously. (Attachment R).

8.2. Motion by Commissioner Ertel, second by Commissioner Nolan to amend the District Rate & Fee Schedule to include a maximum ordinance violation fine of \$5,000.00. Motion carried unanimously. (Attachment S).

8.3. Motion by Commissioner Beisecker, second by Commissioner Ertel to adjust current balance of ordinance violation fees on account at 1088 Haena Court in accordance with the Rate & Fee Schedule; and to authorize legal counsel to file judgement claim against said property in the amount of \$5,000.00. Motion carried unanimously.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Ertel, second by Commissioner Nolan to approve consent agenda Items 9.1 – 9.8 to include amended District Policies: (1)District Policy#D-2026-008, Policies and Procedures for Requesting of Public Records; (2)District Policy#D-2026-002, Sewer Backups; (3)District Policy#D-2026-012, Debt Collection; (4)District Policy#D-2026-010, Policies and Procedures for the Board of Commissioners; (5)District Policy#D-2026-013, Open Meetings Policy; (6)District Policy#D-2026-007, Social Security Numbers Needed to Provide Services; and to approve the removal and deletion of: (1)District Policy#D-2026-005, Commissioners' Attendance at Board Meetings; (2)Policy#S-006, FMLA is a federal law; (3)District Policy# D-003, Collection of Non-Operating Revenue already included under Policy#D-012; and (4)Policy for Unclaimed Property, which is included under the laws of the State of MS. Motion carried unanimously. (Attachments T1-T8).

9.9. Motion by Commissioner Beisecker, second by Commissioner Nolan to approve the emergency Lift Station#26 piping improvements performed by SCI in the amount of \$34,317.41, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K. Motion carried unanimously. (Attachment U).

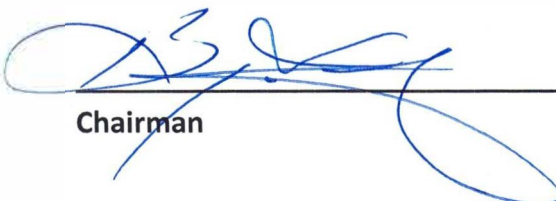
9.10. Motion by Commissioner Ertel, second by Commissioner Nolan to approve the abandonment of utilities easement for property located on Kahana Street, Phase 2, Unit 7, Block 4, between Lots 27 and 28, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment V).

10. Adjourn.

Motion by Commissioner Ertel, second by Commissioner Nolan to adjourn at 4:53p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for April 9, 2026 at 4:00 p.m. at Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Drive, Diamondhead, MS.




Chairman

4/9/26
Date