DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
July 9, 2026 – 4:00p.m.

Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Dr., Diamondhead, MS

1. **PRESENT**: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, and Commissioner Arlen Griffey.

   ABSENT: Commissioner Eric Nolan.

   The presence of a quorum was noted, and the meeting was called to order at 4:03p.m. The public was duly notified in compliance with the District's open meeting policy.

2. **Agenda.**
   Motion by Commissioner Ertel, second by Commissioner Griffey to amend the agenda to add Item 9.4 to authorize the Executive Director to execute and file grant applications for federal financial assistance and to approve the agenda as amended. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**
   4.1. ***Motion by Commissioner Griffey, second by Commissioner Beisecker to approve the minutes for the Regular Meeting held on June 11, 2026. Motion carried unanimously. (Attachment A).***

5. **Executive Director's Report.**
   5.1. **Updates of Events and Projects.**
   - **5.1.A.** CB Developers performed mainline tie-ins at Alkii Way, Haina Street, and Aila Street for the Water Main Replacement Phase 4 Project. A walk-through inspection was completed on July 8, 2026. A hydrant and valve is scheduled to be relocated on July 13, 2026, and trace wire adjustments will be performed before final inspection.

   - **5.1.B.** Bottom2Top Construction adjusted hatch doors and straightened the odor scrubber at Lift Station #3 for the Lift Station #3 Force Main Replacement Project. The District will be reimbursed for pump motor damage during construction. A meeting with the contractor and engineer is scheduled for July 10, 2026.

   - **5.1.C.** Re-lining of existing sewer mainlines for the Basin #3 Sewer Improvements Project is scheduled to begin July 13, 2026.

   - **5.1.D.** Advertising for bids for the Water Tower #1 Repainting Project will be forthcoming following board approval.

5.1.E. The District has installed 1 new water and sewer connection and 3 sewer cleanouts; repaired 6 water service lines and 2 sewer laterals; investigated 8 sewer line backups; and responded to 4 after-hours water emergencies, since the last meeting.

Contractors for The Preserve Phase 2 Subdivision are installing water and sewer infrastructure.

The Diamondhead Lakes Phase 2 Project is under construction.

Mauna Kea Townhomes Project is under construction.

A water main break occurred July 6, 2026 on Hanalei Circle. Upon excavation, crews found four repair couplings within the broken section and replaced the entire section of pipe. Water service to the area was restored before noon. Precautionary boil water notices were issued to those residents in the affected area.

A request for approval is on this agenda to lease the surplus trailer to Pafford Emergency Medical Services in the same manner as the previous trailer.

6. Construction / Engineering Projects.

Motion by Commissioner Ertel, second by Commissioner Beisecker to approve Agenda Items numbered 6.1. through 6.6. which have been placed on the Consent Agenda, the same appearing to be routine, non-controversial matters on which all Commissioners are likely to agree. Motion carried unanimously. (Attachments B – H).

6.1. Tower #1 Repainting & Repair Project.

6.1.A. Pay Digital Engineering Invoice#1 in the amount of $2,250.00 for the period of April 26, 2026 through May 30, 2026.

6.1.B. Authorize Digital Engineering to proceed with advertising for the Tower #1 Repainting & Repair Project bids.

6.2. Water System Rehabilitation Ph.4 Project.

6.2.A. Pay Digital Engineering Invoice#17 in the amount of $21,700.00 for the period of April 26, 2026 through May 30, 2026.

6.2.B. Pay C.B. Developers Pay App#4 in the amount of $110,003.29 for the period of March 21, 2026 through April 27, 2026.

6.3. Lift Station #3 Force Main Project.

6.3.A. None.

6.4. Sewer Improvements Ph. 3 Project (GOMESA).

6.4.A. Spread upon the minutes the executed Suncoast Infrastructure contract that was approved by the Board on May 14, 2026.

6.5. **Lift Station #17 Improvements.**

6.5.A. None.

6.6. **Miscellaneous Construction/Engineering Projects.**

6.6.A. Pay Digital Engineering (i) Invoice#6 in the amount of $1,872.50 for Grant Application Assistance, and (ii) Invoice#36 in the amount of $1,445.00 for the GIS Integration and Maintenance Project.

7. **Financial.**

7.1. **Docket of Claims & Financial Reports.**

7.1.A. ***Motion by Commissioner Griffey, second by Commissioner Ertel to approve payment of the Docket of Claims in the total amount of $325,200.27, as attached hereto. Motion carried unanimously. (Attachment I).***

7.1.B. ***Motion by Commissioner Beisecker, second by Commissioner Ertel to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of $137,270.79, as attached hereto. Motion carried unanimously. (Attachment J).***

7.1.C. ***Motion by Commissioner Ertel, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of $5,862.72, as attached hereto. Motion carried unanimously. (Attachment K).***

7.1.D. Treasurer's Report – 6/30/2026. (Attachment L).

7.1.E. Revenue & Expense Report – 6/30/2026. (Attachment M).

7.1.F. ***Motion by Commissioner Ertel, second by Commissioner Griffey to adopt the Resolution authorizing Executive Director David Carden to execute all documentation required in connection with the application for the Gulf Coast Restoration Fund (GCRF) Infrastructure Grant Program, as attached hereto, with adoption being put to a roll call vote. ROLL CALL VOTE. Ayes: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey. Nays: None. Absent: Commissioner Eric Nolan. Motion carried unanimously. (Attachment N).***

8. **Old Business.**

8.1. None.

9. **New Business/Discussion Items.**

9.1. ***Motion by Commissioner Ertel, second by Commissioner Beisecker to approve the emergency replacement of the Maintenance Building Air/Heat Pump System performed by Skinner's AC Service & Repair in the amount of $8,900.00, in accordance with the State of MS Purchase Law §31-7-1(f), Page 15, Section J. Motion carried unanimously. (Attachment O).***

9.2. ***Motion by Commissioner Griffey, second by Commissioner Beisecker to approve the emergency rebuild of Well#5 pump motor performed by Bay Motor Winding in the amount of $6,502.00, in accordance with the State of MS Purchase Law §31-7-1(f), Page 15, Section J. Motion carried unanimously. (Attachment P).***

9.3. ***Motion by Commissioner Beisecker, second by Commissioner Ertel to adopt an order (I) declaring that (i)the trailer#2 and surrounding parking located within the southeast corner of Tax Parcel No. 132H-1-03-005.002, commonly identified as 4425 Park Ten Drive, Diamondhead, Mississippi 39525, has no viable use to the Diamondhead Water and Sewer District and should be declared surplus; (ii) any sale of the property in a manner otherwise provided by law is not necessary or desirable for the financial welfare of the District; (iii) use of the property by Pafford EMS, Gulf Coast Region, to stage ambulance services in the City of Diamondhead and surrounding areas will promote and foster the development and improvement of the community as well as the civic, social, educational, cultural, moral, economic or industrial welfare thereof; and (II) authorizing a lease agreement with Pafford EMS, Gulf Coast Region, for said property in order to stage ambulance services in the City of Diamondhead and surrounding areas pursuant to Miss. Code Ann. §19-7-3(3),(1972), as amended. Motion carried unanimously. (Attachment Q).***

9.4. ***Motion by Commissioner Griffey, second by Commissioner Ertel to authorize David Carden, Executive Director, to execute for and on behalf of Diamondhead Water & Sewer District, grant applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-288), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 (Public Law 100-707) and to file them with the Governor of Mississippi's Authorized Representative. Motion carried unanimously. (Attachment R).***

10. Adjourn.

Motion by Commissioner Ertel, second by Commissioner Griffey to adjourn at 4:25p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for August 13, 2026 at 4:00 p.m. at Diamondhead Water & Sewer District Conference Room, 4425 Park Ten Drive, Diamondhead, MS.

DIAMONDHEAD WATER AND SEWER DISTRICT • MISSISSIPPI CORPORATE SEAL

Chairman **Date** 8-13-26